

## RELEASE OF TRANSCRIPT AND SCHOOL RECORDS

### To the Parent/Guardian:

Please complete this form and submit it to the applicant's current school.

### AUTHORIZATION OF RELEASE OF SCHOOL RECORDS TO BLUE RIDGE SCHOOL

In accordance with regulations regarding the privacy rights of parents and students, the undersigned hereby consents to the immediate release to Blue Ridge School of all school records, including official transcripts, current grades in courses, test profiles, and educational/psychological and diagnostic evaluations.

Student \_\_\_\_\_ Current grade \_\_\_\_\_  
(PRINT) (LAST) (FIRST) (MIDDLE)

Name of school \_\_\_\_\_

School address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Country \_\_\_\_\_

Telephone ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Signature of parent/legal guardian \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature of student (if 17 or over) \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

### To Principal/Head/Counselor/Registrar:

The student whose name appears above has applied for admission to Blue Ridge School. We would appreciate your promptly forwarding the following information to the Blue Ridge School Admissions Office:

- An official transcript of the student's middle school and/or high school academic record to date, including grades for courses in progress and an explanation of your grading scale.
- A copy of the student's complete test profile.
- All educational/psychological or diagnostic evaluations.

Please retain this authorization form in the student's file so that additional forms will not be necessary for future information requests from Blue Ridge School.

**AN OFFICIAL TRANSCRIPT MUST FOLLOW FAXED COPIES**